

AGENDA and NOTICE OF MEETING
BOARD OF TRUSTEES
LOUIS LATZER MEMORIAL PUBLIC LIBRARY

TUESDAY, April 21, 2020
5:00 PM

NOTE: This meeting will be conducted via phone conference as part of COVID-19 response. Please see page 2 of this agenda for instructions for submitting public comments and for monitoring the meeting.

1. Roll Call Members
2. Approval of Minutes from Regular Meeting
3. Public Forum
4. Treasurer's Report:
5. Presentation of Bills:
6. Presentation of Librarian's Report
7. Presentation of Book Committee's Report
8. Old Business:
Gazebo
9. New Business:
COVID 19
Salary Increases
Processing Fees
Economic Interest
9. Other Business:
10. Adjourn

Anyone requiring ADA accommodations to attend this public meeting, please contact
Angela Kim, ADA Coordinator, by 3:00 am on Monday, April 20, 2020.

Next Meeting: May 19, 2020 at 5:00 p. m.

Directions for Public Monitoring of Louis Latzer Memorial Public Library Board Meeting:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the Board of the Louis Latzer Memorial Public Library is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5365

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 508441

This will allow a member of the public to hear the library board meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the library board on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to akim@highlandillibrary.org or, by using the citizens’ portal on the city’s website found here: https://www.highlandil.gov/citizen_request_center_app/index.php (then click on “Comments for Library Board Meeting”). Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.